

This form should be completed for course changes. Please email the completed form to the chair of the Curriculum Committee. Please see the academic calendar for submission deadlines.

| | | | |
|---|--|---|--|
| Current Course Prefix, Number, Title: (ex. <i>BUS103: Principles of Accounting I</i>) | | | |
| School/College: | | | |
| Program: | | | |
| Fulltime Faculty Sponsor: | | | |
| Date: | | | |
| <p><i>Select all changes that you are seeking to make, then provide information about original and revised versions of the course and the rationale for the change(s), along with any broader implications for budget, workload, or impact on other programs. Note, course rotations or delivery method do not fall under the Curriculum Committee and can be submitted to the University Registrar. Changes in the Credits must use the New Course Proposal</i></p> | | | |
| 1. Course Description | | 5. Course Level (100, 200, 300, 400) | |
| 2. Course Title | | 6. Are you seeking to meet a gen. ed. requirement? | |
| 3. Prerequisites/Co-requisites | | 7. Removing course from Catalog | |
| 4. Learning Outcomes | | 8. Other | |

| COURSE DETAILS |
|--|
| Original: (ex: original course title or description from the Catalog) |
| |
| Requested change: (ex. new course title or new course description) |
| |

Rationale for change(s) and broader implications (i.e. budget, workload, and/or other programs) – to expedite the process, please be as thorough as possible. If this course impacts another School or College, the appropriate Dean must also sign this form

APPROVALS

| | |
|--|--|
| | |
|--|--|

| | |
|--|-------------|
| Fulltime Faculty Submitting Proposal <i>(signature)</i> | Date |
|--|-------------|

| | |
|--|--|
| | |
|--|--|

| | |
|--|-------------|
| Department Approval: Chair (if applicable) <i>(signature)</i> | Date |
|--|-------------|

| | |
|--|--|
| | |
|--|--|

| | |
|--|-------------|
| School or College Approval: Dean <i>(signature)</i> | Date |
|--|-------------|

| | |
|--|--|
| | |
|--|--|

| | |
|---|-------------|
| Additional School or College Approval: Dean <i>(signature)</i> | Date |
|---|-------------|

| | |
|--|--|
| | |
|--|--|

| | |
|---|-------------|
| Additional School or College Approval: Dean <i>(signature)</i> | Date |
|---|-------------|

| | |
|--|--|
| | |
|--|--|

| | |
|---|-------------|
| Additional School or College Approval: Dean <i>(signature)</i> | Date |
|---|-------------|

| | |
|--|--|
| | |
|--|--|

| | |
|---|-------------|
| Additional School or College Approval: Dean <i>(signature)</i> | Date |
|---|-------------|

| | |
|--|--|
| | |
|--|--|

| | |
|---|-------------|
| Curriculum Committee: Chair <i>(signature)</i> | Date |
|---|-------------|

| | |
|--|--|
| | |
|--|--|

| | |
|---|-------------|
| Academic Affairs Approval: VPAA <i>(signature)</i> | Date |
|---|-------------|

PROCESSING

| | | |
|------------------------------|--------------|--|
| Received by Registrar | Date: | |
|------------------------------|--------------|--|

| | | |
|-------------------------|--------------|--|
| Added to Catalog | Date: | |
|-------------------------|--------------|--|

| | | |
|-----------------------|--------------|--|
| Added to Nexus | Date: | |
|-----------------------|--------------|--|