

SATISFACTORY ACADEMIC PROGRESS

2/2/2013
Revised 09/12/2015
Expanded 11/19/2015

To receive or renew financial assistance from MU, students are required to make academic progress toward completion of a degree. Satisfactory progress is evaluated once each year at the end of spring semester. Students are notified within 30 days after the evaluation is completed if there is a SAP issue.

Academic year definition and information:

1. Midland University defines its minimum academic year for all programs as follow:
 - a. All traditional undergraduate programs- 32 weeks.
 - b. All graduate degree programs - 32 weeks
2. Midland's academic year exceeds the 30 week minimum requirement.
3. The undergraduate programs are set up in a standard semester format within a 4-1-4 calendar year.
4. The graduate degree programs may be in either a standard semester format or offered in non-standard terms, depending on the program.
5. Payment periods are determined by terms.

Federal financial aid recipients must meet the following criteria in addition to any program-specific criteria:

- A. Complete at least 67% of the credits attempted each academic year,
- B. Maintain a minimum CGPA of at least a 1.80 at the end of the spring enrollment if a first year student,
- C. Maintain a minimum CGPA of at least 2.0 at the end of the spring enrollment as a second, third or fourth year student,
- D. Complete a course of study within 150% of the published time it takes to complete a degree. The minimum pace at which a student must progress through his or her program to complete the course of study to graduate within the 150% of the established time frame is as follows:
 - a. Undergraduates-10 credit hours per term
 - b. M.Ed. graduates-4 credit hours per term
 - c. MBA graduates-3 credit hours per term
- E. Student in Bachelor's undergraduate programs will have six years or 12 semesters if enrolled full-time to complete a degree.
- F. Students in the M.Ed. graduate program will have three years or 9 terms if enrolled full time to complete a degree.
- G. Students in the MBA graduate program will have two years or 10 non-standard terms if enrolled full time to complete a degree.

Other definitions:

- A. Incomplete courses are counted in both the hours attempted (3, for example) and hours completed (0). The deadline for removal of an incomplete course is listed in the University catalog for each term. Once removed, the SAP progress will be recalculated.
- B. Academic withdrawals from courses are counted in the hours attempted, with 0 hours completed.
- C. A student may repeat a class in which a passing grade has been earned only once. In this case, GPA will be recalculated.
- D. A student may repeat a failed course until it is passed. The hours are counted towards the

hours completed and the GPA will be recalculated.

SAP GPA requirements

Undergraduate students must meet the following cumulative GPA requirements:

Term of Attendance	CGPA
First	1.70
Second	1.80
Third	1.90
Fourth (and later terms)	2.00

MBA graduate students must maintain a cumulative graduate GPA of at least 2.50 to maintain satisfactory progress in the program.

MEd graduate students must maintain a cumulative graduate GPA of at least 3.0 to maintain satisfactory progress in the program.

Re-admission and Transfer Students

Students applying for readmittance to MU will be reviewed to determine their SAP status, based on the coursework previously completed at MU. If the standard is not met, a SAP appeal is required and must be approved before federal aid can be offered.

Entering transfer students are considered making SAP at the time of application to Midland. The hours accepted by MU are counted as both hours attempted and hours completed in subsequent SAP calculations.

Financial Aid Suspension

Any student who does not meet these will be placed on financial aid suspension and are ineligible for federal financial aid. If extenuating circumstances exist, students have the right to submit an appeal form, available on the MU website on the Forms and Important Links page. Additional documentation may be required. In addition, an educational success plan must be determined and approved by the student's academic advisor and/or the Registrar's Office.

Financial Aid Probation

If the appeal is approved, the student will be placed on financial aid probation for one semester. While on probation, a student must successfully complete the coursework for that term. The calculation considers hours attempted vs. hours completed, with no duplicates. A student may complete a previously passed course once and may repeat a failed course until it is passed. After that term is completed, the student's progress is reviewed and the probation status determined.

Notification to students

Once a SAP completed appeal has been submitted, the Financial Aid Office will notify the student via e-mail on the status of their appeal, including the terms of approval or denial.

AID IMPLICATIONS FOR STUDENTS NOT MAKING SAP OR ON FINANCIAL AID PROBATION

If a student is not making SAP according to the school's policy, Midland may place the student on financial aid probation and may disburse Title IV, HEA program funds to the student for the subsequent payment period if –a) the school evaluates that the student is not making satisfactory academic progress; b) the student appeals the determination; and c) the school determines that the student should be able to make satisfactory academic progress during the subsequent payment period and meet the school's satisfactory academic progress standards at the end of that payment period, or the school develops an academic plan for the student that, if followed, will ensure that the student is able to meet the school's satisfactory academic progress standards by a specific point in time.

Midland's policy does not allow a student on financial aid probation for a payment period to receive Title IV, HEA program funds for the subsequent payment period unless the student makes SAP or the school determines that the student met the requirements specified by the school on the academic plan for the student.

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